

JACKSON COUNTY WATER AND SEWERAGE AUTHORITY

WORK SESSION

March 5, 2009

Chairman Pugh called the work session to order at 5:30 p.m. Members present included Chairman Randall Pugh, Vice Chairman Dave Ehrhardt, Board Member Rob Jordan, Board Member Andy Goodman and Board Member Shade Storey. Also present: Manager Eric Klerk, Attorney Paul Smart, CIO/GIS Analyst Mike Johnson, Chief Engineer Fred Alke, Wastewater Manager Mark Dudziak, and Finance Director Judy Davis, Engineer Richard Check, Engineer Rob McPherson. Visitors included Mark Beardsley with The Main Street News.

AGENDA ITEMS DISCUSSED

Chairman Pugh amended agenda to allow for Mr. and Mrs. Fisher to attend board meeting on 3-12-09.

There were no objections.

Allsouth Construction Change Order

Manager Klerk explained the need to add sound attenuation to the generator in order to meet the Authority's and City's specifications. The cost will be 74,930. Chairman Pugh asked if there was another way to do it and Manager Klerk replied no. Board member Goodman asked what if we don't do it. Manager Klerk said we already had a complaint from the apartments across the street. Manager Klerk said we have to test run it weekly for 30 minutes as well.

No action was taken.

Customer Deposit Policy

Chairman Pugh gave a brief summary of how we determine the amount of deposit and possibly relaxing the criteria. Finance Director Davis went over the Equifax matrix that is used to determine the deposit amount. Finance Director Davis also stated that we do not charge a deposit for builders or commercial businesses. A flat fee of \$200.00 was proposed for these types of accounts. The third proposed change was reducing the wait from two years to one year on deposit returns.

No action was taken.

JCWSA Credit Card

Chairman Pugh discussed the need to change the JCWSA credit card to Mountain Valley Bank.

The present card has been sold to a third party and no one at JCWSA is authorized on the account. This means no one at JCWSA can discuss the account with the card merchant and there is not any fraud protection. Chairman Pugh asked if the new card would be issued with an individual's name on it or with just JCWSA. Finance Director Davis said there would be no name on the card and she and Manager Klerk would be authorized on the account. Board Member Storey asked what the limit is and what is the card used for. Finance Director Davis said the limit is \$12,000 and the card is used for purchases such as food and training classes. She also stated the interest rate is irrelevant because the card is paid in full every month. Chairman Pugh inquired if proper monitoring practices were in place for the card use. Finance Director Davis explained the tight control our accounts payable clerk had in place. It was also discussed to lower the card limit to \$8,000.

No action was taken.

Mr. and Mrs. Fisher 401 Crooked Creek Road – Illegal Connection

Chairman Pugh stated this illegal connection was just discovered. Engineer Alke explained that two rental mobile homes are on one water connection. This was discovered because the property was under contract and the potential buyer contacted us regarding the connection. The sale of the property fell through and the Fishers are requesting to keep the service as is. Chairman Pugh mentioned that the Authority has made an exception in the past for hardship cases to temporarily tie into the same connection.

No action was taken.

Executive Session

Chairman Pugh made a motion to go into executive session at 6:12 PM. This was seconded by Board Member Ehrhardt.

Chairman Pugh made a motion to come out of executive session at 6:45 PM. This was seconded by Board Member Storey.

No action was taken.

Closing

Finance Director Davis mentioned that Mr. Brian Hinson of 130 Ryan's Run has requested to attend the board meeting to articulate his displeasure regarding our deposit policy.

No action was taken.

Chairman Pugh adjourned the meeting at 6:50PM.

Karen Johnson
Board Secretary