

# **JACKSON COUNTY WATER AND SEWERAGE AUTHORITY**

## **MEETING MINUTES**

**June 11, 2009**

Chairman Pugh called the meeting to order at 6:02 p.m. Members present included Chairman Randall Pugh, Vice Chairman Dave Ehrhardt, Board Member Shade Storey, Board Member Rob Jordan and Board Member Andy Goodman. Also present: Manager Eric Klerk, Attorney Paul Smart, CIO/GIS Analyst Mike Johnson, Chief Engineer Fred Alke, Wastewater Manager Mark Dudziak, Water Services Manager Stacy Jenkins, Finance Director Judy Davis, Board Secretary Karen Johnson and Engineer Rob McPherson. Visitors included Mark Beardsley with The Main Street News and Mrs. Cecily Kelly.

### **APPROVAL OF MINUTES**

Member Storey made a motion to approve the minutes of the May 14, 2009 regular meeting and the June 4, 2009 work session minutes as presented.

Member Jordan seconded the motion. The motion carried with no objection with all board members present voting.

### **VISITORS**

Mrs. Cecily Kelly was recognized by the board. She stated her name and address, 540 Old Collins Road. Mrs. Kelly presented her case regarding her situation with her water. She read her complaint then asked for reimbursement for her deductible, her rent for next month on her previous home and any expenses not covered by insurance. She also requested not to be charged for the water loss. Chairman Pugh said we were not in a position to make a decision at this time but would review the situation with the staff and contact her soon. Chairman Pugh said we might want to notify our insurance company.

### **NEW BUSINESS**

#### *Liability and Property Casualty Insurance*

There is a recommendation to change our property casualty insurance to another carrier. Chairman Pugh said that was thoroughly discussed at the June 4<sup>th</sup> work session. He said he met with the Travelers Insurance representative, Manager Klerk and Finance Director Davis for about 1 ½. Chairman Pugh felt the presentation was very thorough and that they are capable of insuring the authority. Vice Chairman Ehrhardt stated he felt the same way. Member Storey stated it would save the Authority about \$8,000.00 as year.

Member Jordan made a motion to approve changing the liability and property casualty insurance to Travelers Insurance.

Vice Chairman Ehrhardt seconded the motion. The motion carried with no objection with all board members present voting.

Attorney Smart asked the board members to sign a resolution.

## **MANAGER'S REPORT**

Manager Klerk reported we are selling 512,000 gallons of water a day to Braselton. He said this is continuing to rise. Manager Klerk discussed an issue with a deficiency we may have in supplying Braselton with water. Manager Klerk made a presentation showing where Bear Creek Plant is in relationship to where Braselton is purchasing water from. He explained that the Galilee Pump Station has no backup power. He said that is the weak link. If we have a power failure we will not be able to supply Braselton. Manager Klerk said he felt it would behoove us to install a diesel pump. Member Goodman asked if we had a contract to supply Braselton with a certain amount of water every month. Manager Klerk said we do not but we want to be a reliable source. Member Jordan asked what the dollar amount for the pump would be. Manager Klerk said he had Engineer Alke and Water Manger Jenkins working on that. He said we are trying to find the cheapest way possible to do this. Water Manger Jenkins is in the process of getting prices and also finding a reputable mechanical contractor to make the connection from the motor to the pump. Manger Klerk said the cost could be anywhere from \$20,000 to \$50,000. He asked if the board would consider authorizing a not to exceed \$50,000. Member Goodman asked if we have the money. Manager Klerk said yes in the water capitol reserve. Member Jordan asked if this was a priority. Manager Klerk said it defiantly was a priority. He mentioned addressing the other pump stations in next year's budget. Manager Klerk discussed purchasing a portable pump for next year. Chairman Pugh asked how long this would take to get and install. Water Manger Jenkins said he thought it might take a month to get the pump and then another week to install it. Manager Klerk discussed logistics of the pump. Member Jordan asked for confirmation that the \$50,000 would cover everything. Engineer Alke said this was an estimate but felt that \$50,000 was more than we would need. Chairman Pugh questioned the reliability of a diesel pump. Manager Klerk said we would probably roll this into our generator contract. Chairman Pugh asked if we were able to make a motion since this topic was not on the agenda. Attorney Smart said it would be cleaner if it was on the agenda since the public has not been notified. Chairman Pugh said to go ahead and get the pricing and engineering then we would have a called meeting before June 27th. Manager Klerk said he would notify everyone when this was done.

Member Jordan pointed out that the state has lifted the watering restrictions. Manager Klerk said we are tied to the Upper Oconee Basin Water Authority restrictions and until we receive something in writing we will still observe Level 4B.

## ENGINEERS REPORT

### WASTEWATER SYSTEM

#### 1. Middle Oconee Wastewater Treatment Plant Improvements – Services During Construction (SDC)

**Description:** Prime Engineering is providing SDC for the initial improvements to the Middle Oconee Wastewater Treatment Facility.

**Status:** The following items were performed during the month of May:

- Outstanding punch list items for the Contractor have been completed to the satisfaction of JCWSA management.
- “As-Built” information provided by the Contractor has been added to the construction drawings and so noted.
- Delivery of the sound attenuation enclosure for the generator made known the fact that the enclosure was not constructed to meet installed generator conditions. Enclosure was returned to manufacturer for modifications to allow proper fit to on-site generator conditions.

**Action Items:** The modifications to the generator enclosure should be completed by June 13, 2009. The enclosure is scheduled for delivery Tuesday June 16th. Contractor will have a crane and crew ready for installation at that time. Contractor is to give this item for completion priority.

### WATER SYSTEM

#### 1. SERIES 2006B BOND WATER DISTRIBUTION PROJECTS

**Description:** These projects consist of the design, permitting, bidding and construction administration services for water distribution lines for SPLOST 2000 Projects #6, #7, #8, & #9 areas.

**Status:** Construction has been completed on East Priority 2 by Dale Construction Company. The project consisted of:

Description	Length	Installed	Percent Complete
Old US 441	2,800	2,800	100 %
Brooks Drive	4,860	4,860	100%
Ed Bennett Road	8,400	8,400	100%
Deerbrook Drive	1,100	1,100	100%
Cooper Farm Road	12,470	12,470	100%
US 334	11,840	10,870	100%
Total	41,470	40,054	100%

**Action Items:** None – Project was completed at a total cost of \$1,303,648.10. This was \$74,889.85 below budget.

### WATER RESOURCES PROGRAM

#### 1. Jackson County Water Resources Master Plan Study – Phase II, Alternative Site Analysis Services for Three Alternative Water Supply Reservoirs

**Description:** Prime Engineering is furnishing engineering services associated with continuation of the feasibility analysis of new water supply reservoirs for Jackson County.

This task includes Water Quality Impairment Status, Preliminary Geotechnical Investigation, Environmental Information Document (EID), Watershed Protection, Hydrologic/Hydraulic Modeling and Yield Analysis, Property Research, Conceptual Reservoir Design, Conceptual Cost Estimate, Financing Alternatives, Permitting and Mitigation Assessment, Recommendations and Assistance with Water Supply Grant Application.

**Status:** Permission from the two remaining holdouts needed for property access was obtained in May. As a result, field work on Reservoir #4 and #5 was scheduled to recommence in late May. All field work is anticipated to be completed in June. The office work will commence and is anticipated to be complete in late summer.

**Action Items:** Finalize all field investigative work necessary to finish the environmental and geotechnical field work. Once field work is complete, finish analysis and finalize "Draft" of report.

With there being no further business to discuss, the meeting was adjourned at 6:45 pm.

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Karen Johnson  
Board Secretary