

**Jackson County Water and Sewerage Authority
Meeting Minutes
February 8, 2018**

Scan Date: 3-14-18
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Chairman Dylan Wilbanks called the February 8, 2018 Jackson County Water and Sewerage Authority Board Meeting to order at 6:00 p.m.

Members present included Chairman Dylan Wilbanks, Vice Chairman Pat Bell and Board Member Christopher Nichols.

Also present: Attorney Paul Smart and Authority Staff: Eric Klerk, Joey Leslie, Mike Johnson, Mark Dudziak, Harold Garrison, Nathan Hester and Hope Weeks.

Visitors included Cindy Edge, Mainstreet Newspapers and Mark Rudolph, Summit Springs Church Developer.

Approval of Minutes

Member Nichols made a motion to approve the January 11, 2018 Board Meeting Minutes.

Vice Chairman Bell seconded the motion. The motion carried with no objection and all board members present voting.

Visitors

Walter Hering did not attend.

Old Business

Summit Springs Church Preliminary Application Renewal of Board Approved Conditions

Manager Klerk stated the design engineering has not been finalized and recommends starting over again. He said this would give them six months to submit the necessary documents with the same terms and conditions.

Engineer Leslie stated our standards and specifications require all documents be finalized and submitted within six months so they are reapplying.

Attorney Smart stated this should be treated as a new application (and dated today) since we do not have a process within the Standards for an extension.

Member Nichols made a motion to approve the Summit Springs Church preliminary application contingent upon the terms and conditions specified by Authority staff.

Vice Chairman Bell seconded the motion. The motion carried with no objection and all board members present voting.

New Business

Aqua Aerobics Aeration Pond Mixer WWTP

Manager Klerk said this is over his spending limit for repairs and maintenance. He said there are two quotes; one for the aeration unit and one for the accessories.

Manager Klerk said the current unit's buoy sprung a leak, filled up with water and flipped over. He said instead of replacing that particular unit we would like to go with proposed unit.

WW Manager Dudziak said the basin is shallow and this new mixer will not eat away at the bottom.

Vice Chairman Bell asked if we have the budget to cover it. WW Manager Dudziak said "yes".

Member Nichols made a motion to authorize the purchase of an aqua aerobics aeration pond mixer and accessories in the amount of not to exceed \$19,645.98.

Vice Chairman Bell seconded the motion. The motion carried with no objection and all board members present voting.

Recommendation for Award for Wehunt Road Sewer

Manager Klerk said this project will connect three large tracts of land that had prepaid wastewater taps dating back to 2005.

He said Turnipseed Engineering has completed all the engineering.

Engineer Leslie said the budget for this project is \$275,000. He stated we went through the bid process and there were six bids submitted. The low bidder is Universal Underground Utility Contractors out of Auburn. Their bid is \$199,585. He said the updated budget is \$246,685 but he would like to keep the budget at \$275,000 because there will be rock removal to do as well. Engineer Leslie said construction management and administration will be done in-house.

Engineer Leslie said Universal has been in business approximately three years and come highly recommended. He said they have done sewer and force main projects.

Staff recommendation is to proceed with Universal Underground Utility Contractors.

Member Nichols made a motion to the award the Wehunt Road sewer contract to Universal Underground Utility Contractors and authorize the Authority Manager to execute the notice of award and any necessary documents.

Vice Chairman Bell seconded the motion. The motion carried with no objection and all board members present voting.

Managers Report

At the March Board meeting, we look to be re-addressing the Connection Fee Study completed and presented by Bobby Sills of Nelsnick under "Old Business". I will present a recommendation to the Board as to what, if any, adjustments should be made.

I would ask that over the next month the board take into consideration the additional infrastructure costs that are being undertaken currently by the Authority with an estimate of \$7.5 million at the Wastewater Plant and \$1.0 million in water tower work; both projects are to be wrapped into the \$8.5 million bond issuance.

On March 19th we expect to have a "Called" Board meeting at 5:00 pm to approve a Bond Resolution and the Intergovernmental Contract with Jackson County Government. It is set at this time because Bond Council will leave here and proceed to the scheduled BOC meeting. It is hoped that the bond will be in place sometime in April.

Mr. Trent Lard will be here from Sweitzer Engineering to present an update on the Design of the Middle Oconee Wastewater Treatment Plant upgrade, ultimately bringing our treatment capability from 0.5 to 1.25 MGD. The preliminary engineering plans are complete. The scope of the design work has increased to some degree to maintain the conditions of the Design Development Report. These changes have been included in the preliminary plans. Some of the items added to the scope are:

- Increase in site work (this is driven by having to relocate and upsize the RAS/WAS pumping station)
- Elimination of the chlorination/dechlorination system currently in use and switching to Ultraviolet Disinfection
- Addition of a third sludge holding tank (we've just completed construction of the second tank)
- Addition of another sludge screw press
- Addition of a storage building

Because of the size and complexity of this project, I will be recommending a construction management agreement with an engineering firm to include daily inspections next month as well.

With there being no further business to discuss, the meeting was adjourned at 6:29 p.m.

Karen Johnson,
Board Secretary