

Jackson County Water and Sewerage Authority
Meeting Minutes
August 9, 2018

Chairman Dylan Wilbanks called the August 9, 2018 Jackson County Water and Sewerage Authority Board Meeting to order at 6:02 p.m.

Members present included Chairman Dylan Wilbanks, Vice Chairman Pat Bell, Board Member Jim Smith, Board Member Christopher Nichols and Board Member Don Clerici.

Also present: Attorney Paul Smart and Authority Staff: Eric Klerk, Joey Leslie, Mike Johnson, Mark Dudziak, Harold Garrison, Judy Smith, Karen Johnson and Ronna Berrong.

Visitors included Cindy Edge, Mainstreet Newspapers, Trent Lard, Sweitzer Engineering.

Approval of Minutes

Member Nichols made a motion to approve the July 12, 2018 Board Meeting Minutes.

Vice Chairman Bell seconded the motion. The motion carried with no objection and all board members present voting.

Finance Report

Finance Director Smith presented the quarterly financials and operating reports.

New Business

Preliminary Application for Hidden Fields Phase I

Manager Klerk said engineering received a preliminary water/wastewater application from Sanza Real Estate Holdings for a proposed development, Hidden Fields Phase I. He said the parcel contains presold sewer taps from 2005 (total of 135 taps) and Phase I has 76 taps.

Manger Klerk said he recommends approval of the project with the Terms of Approval and Conditions from staff.

Member Nichols made a motion to accept the Hidden Fields Phase I preliminary application with the Terms of Approval and Conditions presented by staff.

Member Smith seconded the motion. The motion carried with no objection and all board members present voting.

Preliminary Application for Seed Pendergrass

Chairman Wilbanks said this preliminary application has been withdrawn.

Approval for Engineering Services for Permitting at the MOWWTP

Manager Klerk stated we have an agreement from Sweitzer Engineering for engineering services for the MOWWTP NPDES Discharge Permit Increase. He said this is a two-stage increase to our current discharge permit. Manager Klerk said the current permit allows 0.5 million GPD and if the permit is approved that would increase to 0.8 GPD as soon as possible and then to 1.25 at the conclusion of the Phase IV improvements construction. He said this includes the anti-degradation review and design report.

Member Clerici made a motion to approve the Sweitzer Engineering Permitting Agreement.

Member Nichols seconded the motion. The motion carried with no objection and all board members present voting.

Presentation of Bid and Recommendation of Award for Water Tower Relocation

Engineer Leslie said we advertised for the project and had a bid opening August 1st. He said we had five plan holders. RE McLean Tank Company, Phoenix Fabricators and Pittsburg Tank and Tower submitted bids.

Engineer Leslie said McLean was the low bidder. He said he contacted several references on RE McLean and spoke with our consulting engineer on the project and they gave them a good recommendation. He said they built the Nicholson Water Tank. Engineer Leslie said he feels this company is qualified and will do a good job.

Engineer Leslie said the bid is \$919,216. With the contingency, engineering and construction management, the total budget is \$1,048,938 rounded to \$1,050,000. Engineer Leslie said the Board approved a budget of \$1,000,000. He said he would like to keep the contingency and proceed with the project for the budget amount of \$1,050,000.

Member Clerici asked Engineer Leslie if we were removing the tank because it did not work. Engineer Leslie said the elevation is too low and there is not enough pressure.

Member Nichols made a motion to award RE McLean Tank the contract for the Water Tower Relocation for the amount of \$1,050,000 and authorize the Authority Manager to execute the Notice of Award and other contract documents as needed.

Vice Chairman Bell seconded the motion. The motion carried with no objection and all board members present voting.

Ratification of Party Fence agreement

Manager Klerk explained we have always had two fence lines running across the property to the north of us. He said our neighbors next door suggested one shared fence. He said Attorney Smart drew up a contract for a Party Fence Agreement that has been signed by both parties. Manger Klerk said he needs the agreement ratified by the Board.

Member Nichols asked who would be responsible if there was damage to the fence. Attorney Smart said the contract puts the authority in control for repairing and costs then we would seek reimbursement for half the costs from our neighbor.

Member Nichols made a motion to ratify the Party Fence Agreement.

Vice Chairman Bell seconded the motion. The motion carried with no objection and all board members present voting.

With there being no further business to discuss, the meeting was adjourned at 6:55 p.m.

Karen Johnson,
Board Secretary