

**Jackson County Water and Sewerage Authority
Meeting Minutes
November 14, 2019**

Chairman Dylan Wilbanks called the November 14, 2019 Jackson County Water and Sewerage Authority Board Meeting to order at 6:00 p.m.

Members present included Chairman Dylan Wilbanks, Vice Chairman Pat Bell and Board Member Christopher Nichols.

Also present: Attorney Paul Smart and Authority Staff: Eric Klerk, Joey Leslie, Mark Dudziak, Harold Garrison, Karen Johnson, Amy Bales, Nathan Hester, Miles Glenn and Jordan Evans.

Visitors included Cindy Edge, Mainstreet Newspapers.

Approval of Minutes

Member Nichols made a motion to approve the October 17, 2019 Called Meeting Minutes.

Vice Chairman Bell seconded the motion. The motion carried with no objection and all board members present voting.

New Business

Reallocating Capitol Reserve Money from Hope Haven Water Line to Water SCADA Upgrade

Manager Klerk stated the Hope Haven water line project is in the 2019 budget, but we are not proceeding with this project in 2020. He explained the Microsoft product we use with SCADA, will no longer be supported. Manager Klerk said he is requesting to reallocate the Hope Haven capital funds to the purchase of two new proprietary SCADA systems. He said this will also allow us to store more historical data for trending and planning.

Manager Klerk said the project is a not to exceed \$58,000.

IT Glenn said this will better utilize the redundancy we currently have in the system.

Member Nichols made a motion to reallocate the Hope Haven water line funds to the SCADA project, not to exceed \$58,000.

Vice Chairman Bell seconded the motion. The motion carried with no objection and all board members present voting.

Current State of Cyber Security

Manager Klerk said Vice Chairman Bell had previously asked about our computer security. He stated Miles Glenn is our IT Administrator.

IT Glenn discussed malware and cyber-attacks in general. He stated we follow best practices for our cyber security. He said this involves lowering our attack surface. This includes a lock on server our room, eliminate complexity in the network, strong passwords, security software and employee engagement/training.

Manager Report

- Pictures showing progress of MOWWTP including new tank, iron work and masonry work. EPD notification on our permit – more questions on our Design Development Report (DDR) that Trent will have to respond to on November 15.
- Traditions tank – steel work should be completed by Christmas then painting.
- The next SPLOST project will be Pleasant Acres. It is out for bid and December 17 is the deadline for bid packages. Recommendation for Award at the January meeting.
- Meter reading towers - three more antenna sites have been chosen based on propagation studies. They are Arcade, New Kings Bridge Road and Jackson Trail.

With there being no further business to discuss, the meeting was adjourned at 6:30 PM.

Karen Johnson,
Board Secretary